

## HR Vaccine Compliance Guide:

FAQ, Template Policies  
Surveys and More



On September 9, 2021, President Biden issued a six-pronged COVID-19 Action Plan. The plan's goal is to use every available tool to combat COVID-19. While many of the details and implementation requirements are still forthcoming, vaccine and testing requirements for employers play a key role in the Action Plan.

Best Workplace Solutions offers guidance to help reduce confusion and provide employers with the tools to make the right vaccination plan decisions for their business. We have developed an **HR Vaccine Compliance Guide** to provide best practices and valuable tools to guide HR Departments, Directors, Managers, and Supervisors in their decision making as well as to help assure that organizational practices remain consistent with compliance requirements.



## This package includes:

### Sample policies

- ✔ Vaccination Policy – Mandatory
- ✔ Vaccination Policy – Alternative

### Sample forms

- ✔ Employment Application Questions Covering Vaccination Status
- ✔ Vaccination Status Disclosure Form
- ✔ Religious & Medical Accommodation Request
- ✔ Communications to Employees on New Policies
- ✔ Employee Vaccination and Testing Tracker

- ✔ Employee survey on OSHA's vaccine mandate to help employers assess which policies to implement.
- ✔ Frequently Asked Questions guide covering HR practices and questions Supervisors may receive; direction on who regulates what and how different situations may be handled from a safety and health professional perspective; answers to inquiries that may come up in interviewing and onboarding of new employees regarding vaccination policies; and ways to continue to create a positive workplace while following regulations. The guide also identifies where state laws vary.

To give you the tools needed to act quickly, Best Workplace Solutions is offering our **HR Vaccine Compliance Guide** for a **flat fee of \$750**. This includes all the above documents, as well as notifications to any updates to our FAQs, new and revised policies, and forms.

## Contact Us

To request a copy of our **HR Vaccine Compliance Guide** package, please contact us or [click here to sign up](#) | To view a demo of our guide, click here: VIDEO



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