

## Susan Kim \*

### Intellectual Property Administrator

*\* Not admitted to practice law*

## Overview

Susan's extensive background in patents and trademarks includes experience with all stages of U.S. and international filing, prosecution, and maintenance.

In her role as an IP administrator, she manages the full spectrum of U.S. and international patent and trademark preparation and prosecution items, including:

- Preparing all forms and EFS filings with the UPSTO and foreign applications
- Creating docket reports
- Researching patent and trademark prosecution strategy
- Correspondence with clients and foreign associates
- Art and watch notice review
- Exhibit preparation

Prior to joining Michael Best, Susan was an IP paralegal with a patent and trademark boutique firm based out of Chicago. She has a strong background in various intellectual property legal functions, and has supported patent and trademark processes with several nationally recognized firms.

## Education

- Loyola University of Chicago, Bachelor of Arts (B.A.), 1999

## Languages

- Korean



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### Legal Assistant

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